

Centre Wellington Hydro Ltd.
microFIT Connection Process

1. Reference the Ontario Power Authority's (OPA) microFIT Rules. The microFIT participant shall submit their connection application on OPA's "My microFIT Home Page" website at <http://microfit.powerauthority.on.ca>
2. Centre Wellington Hydro will co-ordinate the application process with OPA's prescribed time lines. microFIT participants can request information from Centre Wellington Hydro about renewable generation connection process:

Telephone: 519-843-2900
Email: enquiries@cwhydro.ca

3. Participants shall submit a Request for Offer to Connect form, which can be downloaded from our website. Documentation required for processing:
 - a. Request for Offer to Connect form (Generator-Pre-Connection Assessment)
 - b. Micro-generator Connection Assessment Form
 - c. Information of generator inverter and solar panels
 - d. Single Line Diagram (connection circuit diagram)
4. After assessing the submitted documents and available capacity on our distribution grid, Centre Wellington Hydro will inform Ontario Power Authority of the decision for the connection of the proposed project. The participant will receive a letter from Centre Wellington Hydro about this decision within the prescribe 90 days after submitting the above completed documentation.
5. If the application is approved, the project must receive ESA Authorization to connect within 180 days.
6. Centre Wellington Hydro will issue a preliminary assessment report showing acceptable connection points, metering location, the scope of work and the deposit amount to complete the project.
7. Centre Wellington Hydro will only allow parallel or direct connections to our distribution grid. Centre Wellington Hydro recommends using three phase power inverters when connecting parallel through an existing three phase service transformer to mitigate disturbances on the grid. Centre Wellington Hydro upholds the quality of supply power to its customers and the connecting generator shall do the same.
8. The deposit amount consists of the meter cost and the labour to complete the connection. Following the instructions from the Centre Wellington Hydro, a licensed electrician hired by the Micro-FIT participant shall complete the installation according to the site specific connection requirements.
9. When construction is completed, the participant shall obtain and provide the necessary proof of authorization to connect from the Electrical Safety Authority (ESA).
10. Centre Wellington Hydro will notify the OPA of the connection date and the OPA will send the final contract papers to the generator.

11. Participant shall submit a Centre Wellington Hydro Pre-authorize Payment form with a void cheque along with a signed Application for Credit & Contract and sign the Micro-generator Connection Agreement.

Reference documents:

- (a) Refer to OEB, Distribution System code Appendix F for generation connection process.
http://www.oeb.gov.on.ca/documents/dscappf_100304.pdf
- (b) Refer to OEB, Distribution System code Appendix F.2 for technical requirements for connecting distributed generation to Centre Wellington Hydro Distribution grid.
- (c) Refer to OEB, Distribution System code Appendix E for standard contractual terms and conditions in connection to Centre Wellington Hydro Distribution grid.
http://www.ontarioenergyboard.ca/documents/cases/EB-2005-0447/appendix_e_201206.pdf